Course Description

This qualification addresses work in residential group homes, training resource centers, day respite centers and open employment services, other community settings and clients' homes. These workers apply knowledge and skills gained through qualifications and/or previous experience to provide training and support to people with disabilities to enhance their ability to achieve greater levels of independence, self-reliance and community participation.

Report to service managers and may liaise with health professionals and other service agencies.

Course Fee & Charges:

- Full fee $3,500.00
- Deposit $807.00 (Materials fee and 20% of tuition fee)
- Funded $500.00
- Funded Concession $100.00
- Materials fee $107.00

Prerequisites:
To have passed a AQF Certificate III level Literacy and Numeracy Questionnaire
Current Police Check (and in some cases Working With Children’s Check may be required dependent upon placement)

Job Roles Include:

- Behavioral support officer
- Development officer
- Disability officer—day support
- Disability support officer/worker
- Employment coordinator (disability)
- Job coordinator
- Lifestyle support officer
- Local area coordinator
- Project officer (life enhancement team)
- Residential care officer
- Senior personal care assistant
- Social educator
- Social trainer

Mode of Study:

This course is delivered in a classroom-based environment with practical placement requirements completed, in a workplace based, disability setting. This course is considered a part-time course and students will be required to dedicate their time to the program, on a part-time basis. You will be required to attend 2 night classes per week, from 6:00pm - 9:00pm. If you are currently working in the disability sector, you may apply for a credit for your practical placement component. Please note that not all positions held in the industry may cover the requirements of our placement program. We cannot provide you with an outcome, until this has been assessed.

Please note that Practicum hosts will be allocated to you.

Suite 5/769 High Street, Epping  Phone: 1300 884 133
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This training is delivered with Victorian and Commonwealth Government funding.
Compulsory program requirements

The following criteria is required to complete your program successfully;

- 90% Attendance (Class and practicum)
- Competent completion of all assessment and written materials
- 200 Hours of Practicum Hours (must complete 8 hour working day)

Language and entry requirements

Students are required to satisfactorily complete an AQF level III Literacy and Numeracy Questionnaire and must score no less than 9 out of 14 to pass.

If an applicant does not achieve this pass, they will be required to complete an English course to achieve the required standard, prior to the commencement of the course. FYI staff can assist in referring you to a local community center to assist with this.

Credit Transfer and RPL (Recognition of Prior Learning)

Students may be granted RPL or Credit Transfer if they are able to demonstrate that they have achieved the level of skills and knowledge equivalent to the unit they seek credit for through work experience, through life experiences or similar study in another institution. Students can apply for credit transfer or RPL at the time of enrolment.

Applicants applying for credit transfer or recognition of current learning must supply original documents along with the enrolment form. You must supply an original, Nationally Recognised Certificate with detailed Statement of Attainments indicating the units successfully completed including unit codes and titles, and dates of completion. Please note that fees and charges apply for recognition of prior learning applications.

Pathway

Not applicable

Important information

Placement can only be completed Monday to Friday 9am—5pm. The host placement employers are located in Pascoe Vale and Lower Plenty. You will be required to attend placement at both of these sites.

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<table>
<thead>
<tr>
<th>Unit</th>
<th>Code</th>
<th>Nominal Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCAD401D</td>
<td>Advocate for clients</td>
<td>20</td>
</tr>
<tr>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
<td>50</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
<td>40</td>
</tr>
<tr>
<td>CHCDIS301C</td>
<td>Work effectively with people with a disability</td>
<td>50</td>
</tr>
<tr>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
<td>90</td>
</tr>
<tr>
<td>CHCDIS405A</td>
<td>Facilitate skills development and maintenance</td>
<td>50</td>
</tr>
<tr>
<td>CHCDIS409B</td>
<td>Provide services to people with disabilities with complex needs</td>
<td>75</td>
</tr>
<tr>
<td>CHCDIS410A</td>
<td>Facilitate community participation and inclusion</td>
<td>60</td>
</tr>
<tr>
<td>CHCDIS411A</td>
<td>Communicate using augmentative and alternative communication strategies</td>
<td>60</td>
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<tr>
<td>CHCICS305B</td>
<td>Provide behaviour support in the context of individualised plans</td>
<td>35</td>
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<tr>
<td>CHCICS401B</td>
<td>Facilitate support for personal care needs</td>
<td>65</td>
</tr>
<tr>
<td>CHCICS402B</td>
<td>Facilitate individualised plans</td>
<td>50</td>
</tr>
<tr>
<td>CHCHOHS312B</td>
<td>Follow safety procedures for direct care work</td>
<td>30</td>
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<tr>
<td>HLTFSA311A</td>
<td>Apply first aid</td>
<td>18</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
<td>20</td>
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